



Cajon Valley Union School District
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Citizens' Oversight Committee (COC) of the Cajon Valley Union School District

Minutes Adopted

1. CALL TO ORDER

The meeting of the Citizens' Oversight Committee was held on October 22, 2008 at 4:00 p.m. at Cajon Valley Union School District in the Board Room. G. Wayne Oetken called the meeting to order at 4:05 p.m. Wayne facilitated this meeting pending the appointment of a committee chair.

Members Present: Victor Garcia, Kirk Gentry, Kenneth Jensen, John McTighe, Tamara Otero, Tom Varallo, and Linda Voight

District Support Staff: G. Wayne Oetken, Sharon Dobbins, James Beard, John Forrest, Susan Olinger, Sue Miller, Suzy Gavillan, and Beatriz Konzen

2. WELCOME AND ROLL CALL

Wayne Oetken welcomed members and staff and began introductions.

3. PUBLIC COMMENTS

4. ELECTION OF OFFICERS / CHAIR & SECRETARY

On a nomination made by John McTighe, seconded by Kirk Gentry and unanimously carried: Tamara Otero was appointed Committee Chair.

On a nomination made by Tom Varallo, seconded by Kirk Gentry and unanimously carried: Victor Garcia was appointed Committee Secretary.

5. APPROVAL OF MINUTES

The minutes from the July 23, 2008 meeting were approved on a motion made by Victor Garcia, seconded by Kirk Gentry and unanimously carried.

6. PROJECT INFORMATION

- a. Professional Services Selection: Sharon Dobbins explained the procedure and criteria for selecting professional service firms. A panel will be established to assist with recommendations to the Governing Board for approval and implementation. John McTighe volunteered as panel member. Five qualified architectural firms have been selected and ranked, the Governing Board will make a final decision at

the November 18 Governing Board Meeting. Additionally, the selection for a Financial & Performance Audit Services is also in progress.

- b. Status of Phase I Projects: Sharon and James Beard reviewed phase 1 (a) projects status as illustrated in the PowerPoint handout.
- c. Next Steps: Wayne described the construction delivery methods the District is considering on using for the bond's capital projects to obtain the best value for our District.

7. BUDGET UPDATE

Sharon distributed the project schedule and expenditures report and informed revisions will be made periodically based on project availability, change orders, and to remain within the allotted budget.

8. PROPOSITION D WEBSITE

Sharon presented the GOB website and announced Sue Miller from Long-Range Planning will be the webmaster. This will enable prompt access to post updated project information and current news.

9. NEXT MEETING / BUS TOUR

Wayne announced the next meeting will include a bus tour to display construction progress at Cajon Valley Middle School and Flying Hills Elementary School.

10. QUESTIONS / ANSWERS

11. ADJOURNMENT

The meeting was adjourned at 5:25 p.m. by Wayne.